MYSORE GOVERNMENT STATIONERY DEPOT.

TENDERS FOR THE SUPPLY OF SUNDRY STATIONERY REQUISITES.

Notice dated 10th January 1918.

1. Sealed tenders for the supply of sundry stationery articles required for the Government of Mysore, during the official year 1918-19 (commencing from 1st July 1918) will be received by the Superintendent of Stationery, Mysore Government, at his Office at Bangalore, up to 1 P.M., on Monday, 18th February 1918.

2. Tenders should be superscribed "Tender for the supply of sundry stationery articles," and should be accompanied by samples and a sum of Rs. 250, as earnest money. Earnest money will be returned to unsuccessful tenderers.

3. Samples of the required articles of stationery used by the Government of Mysore can be seen at the Mysore Government Stationery Depot, Bangalore, any day, except Sundays and holidays, between the hours of 11 A.M. and 5 P.M.

4. The successful tenderers will be required to execute a security bond in the prescribed form on 8 annas Mysore Government Stamp paper and to deposit a security of five per cent on the value of the articles for which the tender is accepted for the due fulfilment of the contract. This security may be in Government of India Pro-notes endorsed to the Dewan of Mysore, or in Mysore Government Savings Bank deposits made under para 9 of the Savings Bank Rules.

5. The schedule annexed hereunder shows probable requirements; and the quantities shown are only approximate. *Should additional supplies be required during the year, beyond the quantities stated in the tender form, contractors must be prepared to furnish such additional supplies at their tendered rates.* The contractors will be bound to make good to Government any loss which may arise from their failure to supply in time and thus put Government to the necessity of purchasing the articles specified in the contracts in the local market at higher rates than those contracted for.

6. The contractors must make deliveries of articles within one month from the date of orders from the Superintendent of Stationery. All supplies will be subject to strict examination by the Superintendent of Stationery. Articles not up to quality and sample will be rejected and will remain at the risk of the contractors.

7. Payments for articles supplied will be made on bills to be furnished in duplicate after acceptance by the Superintendent of Stationery, such payments, falling due on or after 1st July 1918.

8. Tenders must be submitted on forms which can be had on application to the Superintendent of Stationery.

9. Tenders must specify the rate at which the tenderers agree to supply. These rates must include packing, shipping, carriage, and all other charges up to delivery at the Office of the Stationery Depot, Bangalore.

10. Tenders will be opened by the Superintendent at his Office at 3 P.M., on Monday, 18th February 1918, in the presence of such tenderers as may choose to attend.

11. The Superintendent reserves the right of rejecting any tender in whole or in part without assigning any reason therefor.

Schedule of articles required for 1918-19.

No.	Description of articles	Approximate quantity required
1	Steel pen nibs, Perry & Co.'s 88 M	Gross 1,000
2	Do do 85 M	„ 1,000
3	Do D. Leonardts & Co.'s 526 M ball pointed	„ 200
4	Do do 534	„ 50
5	Do R. Esterbrookes & Co.'s No. 314, relief pen	„ 250
6	Do William Mitchell's P pen	„ 50
7	Pen holders, Joseph Gillott's No. 826	„ 100
8	Black lead pencils	„ 50
9	Needles (Binder's)	No. 5,000
10	Twine, 4 rolls to a lb.	lbs. 500
11	Thread, white, J. P. Coat's No. 10, reels of 400 yards, 10 cord	Gross reels 10
12	Cloth-lined paper (pitch packing) 24 yards a roll, 36" wide	Rolls 50
13	Sealing wax, 12 to a lb. extra superfine	lbs. 200
14	Candles, 8 to a lb.	„ 5,000
15	India rubber, 20 to a lb. superior quality	„ 100
16	Penknives, double bladed, ivory handle, 3½"	Doz. 84
17	Scissors large, 8" long	„ 9
18	do 6"	„ 9
19	Erasures with ivory handle	„ 2
20	Green baize, 54" wide	Yards 1,000

No.	Description of articles	Approximate quantity required
21	Wafer seals, plain	No. 36
22	Hones mounted on wood	Doz. 3
23	Ivory paper cutters, 11" long	" 3
24	Ebony inkstands with cut glass and drawers	No. 50
25	Ink glasses, 2"×2"×2" with metal caps	No. 500
26	Glass gum pots with brushes and glass air tight caps	" 9
27	Long cloth, 36" wide, H. K. quality 40 yards a piece	Pieces 100
28	Blue black ink jars, Stephens 40 oz. jars	No. 100
29	Envelopes chit, 5½"×4½"	" 15,000
30	Do do 4½"×3½"	" 10,000
31	Drawing double elephant, T. Whatman's one side smooth	Reams 3
32	Do imperial do do	" 3
33	Tracing paper, Climax No. 13, 40" wide in rolls of 18 yards	" 2
34	Section paper, 8ths and 10ths	" 1
35	Crow-quill, steel pens, Joseph Gillot's, No. 659	Gross 10
36	Mapping pens do do No. 291	" 10
37	Ink and pencil erasures superior quality, British make	No. 1,008
38	Metallic notebooks, 6"×4"	" 144
39	Sponges 16 to a lb.	lbs. 10
40	Tracing cloth, 24 yards a roll, Dow's patent, 38"	Rolls 100
41	Drawing pencil H. B. (Superior quality of British make.)	Gross 3
42	Do do H.	" 3
43	Do do H. H.	" 2
44	Do do H. H. H.	" 2
45	Drawing pins	" 8
46	Artists glasses	No. 48
47	Saucers, 6 nests	" 60
48	Sable hair brushes, Nos. 1 to 6	Gross 4
49	Drawing pens with ivory handles	No. 12
50	Boxes of dry colors fitted with 18 whole cakes	" 12
51	Mathematical instruments boxes	" 12
52	Stencil ink cakes	Doz. 3
53	Do brushes	" 3
54	Brown Ochre, Winsor and Newton's whole cakes	" 4
55	Blue royal do do	" 2
56	Burnt sienna do do	" 6
57	Do umber do do	" 6
58	Carmine do do	" 6
59	Do lake do do	" 6
60	Crimson lake do do	" 6
61	Cobalt do do	" 6
62	Emerald, green do do	" 6
63	French ultramarine do do	" 6
64	Flake white do do	" 6
65	Gamboge do do	" 6
66	Indigo do do	" 6
67	Light red do do	" 6
68	Madder do do	" 3
69	Neutral tint do do	" 6
70	Raw sienna do do	" 6
71	Sepia do do	" 6
72	Scarlet lake do do	" 6
73	Vermilion do do	" 6
74	Venetian red do do	" 6
75	Yellow ochre do do	" 6
76	Pane's grey do do	" 2
77	Indian red do do	" 2
78	Orange do do	" 4
79	Prussian blue do do	" 6
80	Purple do do	" 6
81	Indian ink, large do do	" 12
82	Litho ink, fine, Lemercier and Co.'s do	" 6
83	Carbon papers, 13"×8", purple and black (approved brands)	Reams 200
84	Typewriting paper, thick, 13"×8"	" 1,000
85	Do 10"×8"	" 100
86	Do thin, 13"×8"	" 1,000
87	Typewriting record ribbons for L. C. Smith, Remington Nos. 7 and 8 and 10 and 11, Oliver Nos. 5 and 7 and 8 and 9 Densmore, Empire and Underwood typewriters—in colors, black and purple and Bicrome black and red and purple and red (approved brands).	2,000
88	Rexine cloth, suitable for binding purposes	Yards 1,000

Notice, dated 21st January 1918.

To

All the indenting officers for Forms and Stationery other than those who forward their indents to this office directly for compliance.

All indenting officers are requested to forward to this office before the 15th of February 1918 and 31st March 1918, one copy of each of the Forms and Stationery indent, respectively, instead of two as heretofore. The (provincial) officers should send their forms indents in duplicate as heretofore. The indents will not be received in this office after the due dates as a lot of inconvenience is experienced to make provision for complying with them adequately, considering the price of paper is steadily increasing and the supply of paper is never guaranteed.

D. B. RAMACHANDRA MUDALIAR,
Superintendent of Stationery.